

## Third Party Authorization

Towing & Recovery Management Summit  
DoubleTree Union Station  
St. Louis, MO  
June 15-17, 2016

Discount Deadline  
Friday, June 3, 2016

**All orders MUST have a credit card on file.**

**Paramount Convention Services**

Phone: 314-621-6677

Online ordering: [www.paramountcs.com/exhibitorservices](http://www.paramountcs.com/exhibitorservices)

**Circle which Services are to be invoiced to the Third Party:**

**ALL SERVICES**

**RENTAL FURNITURE/CARPET/ACCESSORIES**

**MATERIAL HANDLING** (if circling this service, please fill out the Material Handling Info below")

**EXHIBIT LABOR**

**BOOTH CLEANING**

**SIGNAGE**

**FLORAL**

**OTHER** \_\_\_\_\_

### THIRD PARTY COMPANY INFORMATION

Exhibiting Company Name: \_\_\_\_\_ Booth # \_\_\_\_\_

Third Party Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Third Party Billing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Ext.: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact's E-Mail: \_\_\_\_\_

The exhibiting firm is ultimately responsible for payment of all costs incurred on its behalf.

### MATERIAL HANDLING INFORMATION

We, the Third Party, agree to pay for the material handling charges for the below shipments.

We also acknowledge if we do not fill out this form in full or provide incorrect information, that we as the Third Party will be responsible for any fees incurred for crediting accounts.

SIGNATURE: \_\_\_\_\_

Warehouse Show Site (circle one)

Carrier: \_\_\_\_\_ # of Pieces: \_\_\_\_\_ Estimated Weight: \_\_\_\_\_

Contents of Shipment: \_\_\_\_\_

Warehouse Show Site (circle one)

Carrier: \_\_\_\_\_ # of Pieces: \_\_\_\_\_ Estimated Weight: \_\_\_\_\_

Contents of Shipment: \_\_\_\_\_

Warehouse Show Site (circle one)

Carrier: \_\_\_\_\_ # of Pieces: \_\_\_\_\_ Estimated Weight: \_\_\_\_\_

Contents of Shipment: \_\_\_\_\_

**\*This form must be received by the Discount Deadline to ensure correct billing to all parties and must be sent in conjunction with Payment Policies Form.\***

**Third Party Authorization**

